



LARKRISE PRIMARY SCHOOL
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Headteacher: Ms Katie Allen
Learning Together - Achieving Excellence



Dear Parents/Carers

As of 25th May 2018 the legislation of the European Union's General Data Protection Regulation (GDPR) for compliance came into force. This ensures data is protected and will give individuals more control over their data. However, this means schools will have greater accountability for the data with tougher penalties. Therefore data will only be processed if explicit consent has been obtained.

To ensure that the Trust meets the standards of GDPR, we are sending home the following information regarding **Student Images** to be completed, giving your consent. Please return to school as a matter of urgency.

We have issued requests via Arbor to obtain your permission for the following;

- **Permission for Visits**
- **Permission for PG Films**
- **Permission for Internet Use**

Please find the requests under the 'My Account' section in Arbor and click to give your consent at your earliest convenience.

In addition, under this section you are able to check the contact information held for you. Please can you check that this is all correct and notify the office of any changes.

Thank you for your co-operation.

Yours sincerely

Ms K Allen
Headteacher



Student Images

Occasionally, we may take photographs of the children at our school. We use these images as part of our school displays and sometimes in other printed publications. We also use them on our school website and Facebook account.

Twice a year the pupils will have their school photograph taken individually (Autumn Term) and as a group (Summer Term). Currently our preferred photographer is Horizon Photographic.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article. If a child has won an award and the parent would like the name of their child to accompany their picture we will obtain permission from the parent before using the image.

From time to time, our school may be visited by the media who will take photographs or film footage of a high profile event. Children may appear in these images, which will sometimes be published in local or national newspapers, or on approved websites.

Please use the boxes on the page attached to indicate whether you give photo consent.

Photo Consent

I give permission for my child's photo

	Yes	No
to be used within school for display purposes	<input type="checkbox"/>	<input type="checkbox"/>
to be used be used on the school website	<input type="checkbox"/>	<input type="checkbox"/>
to be used in other printed publications (such as the school prospectus)	<input type="checkbox"/>	<input type="checkbox"/>
to be used on the school's Facebook account	<input type="checkbox"/>	<input type="checkbox"/>
to appear in the media	<input type="checkbox"/>	<input type="checkbox"/>
I give permission for my child to have a school photograph taken. I understand this printed/digital photograph can be purchased by parents.	<input type="checkbox"/>	<input type="checkbox"/>

This form is valid for the current academic year. Parental consent for these areas will be requested on an annual basis to ensure that consent is still valid.

Consent to any of the above can be withdrawn by parents at any time. Please provide the school with written confirmation that you withdraw your consent and specify which areas this is in relation to.

Parent/Carer

Signature: _____

Date: _____

Print Name: _____

Pupil Name: _____

Relationship to child: _____

Class: _____